**Date: September 23, 2020**

**Present:** Kim Varieur (K), Bonnie Mulkeen (1), Sarah Wilson (2), Liz Strauch (3), Paige Warner (4), Greg Williams (5), Angela Stephens (TA), Natalie Marinelli (Support Staff), Keith Koteles (Special Area), Laura Gaddy (Admin.), Janet Kamenick (Parent), Marc Levy (Parent), Amanda Moore (Parent)

**Absent:** Vincent Esposito (Parent)

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| **TOPIC** | **PRESENTER** | **NOTES** | **NEXT STEPS/WHO’S RESPONSIBLE** |
| Welcome and Introductions | Gaddy | All members were welcomed to the first meeting of the 20-21 school year. Mrs. Gaddy thanked all members for their service and their commitment to our students. |  |
| Review of Team Responsibilities/Selection of Chair, Reporter, etc. | Gaddy | The team agreed that Mrs. Marinelli would continue to be the recorder and Mrs. Warner and Mrs. Mulkeen would continue to be co-chairs. All team member information, meeting minutes, and the meeting schedule are all posted on the school website for families. |  |
| Plan A and Plan D Updates | Gaddy | Mrs. Gaddy updated the team on the most recent changes to attendance plans that were announced by the BOE on Sept. 22. Parents had questions about the car rider line and safety precautions that will take place once Plan A students are in school 4 days each week. We are working to ensure that we have a plan to dismiss a larger number of students while also trying to “socially distance”. Daily health screenings will continue upon arrival each day and face coverings will still be required. Mrs. Gaddy will continue to communicate with parents about the upcoming changes and Scribbles deadlines. |  |
| NCSTAR Updates | Gaddy | Mrs. Gaddy and Mr. Bagshaw reviewed the School Improvement plan process with the team. Since we were unable to complete the process last year due to school closures, it is likely that our goals from last year will carry over. Information about NCSTAR and our school improvement planning process will be shared at each Site Based Leadership Team meeting this year. |  |
| PBIS Update/Review | Gaddy | Mr. Bagshaw provided updates about PBIS (our positive behavior system with school wide expectations). The program was introduced last year and will continue this year. When students begin attending two days per week on Sept. 29, we will start using the PRIDE cards once again. |  |
| Istation | Gaddy | Mrs. Gaddy updated the team on our current assessment system in K-3. Istation is now being used in all K-5 classes for both reading and math. We also have access to the instructional opportunities within the program. Students are assessed three times each year (beginning, middle, and end of year) and progress monitoring is also done monthly. |  |
| Testing | Gaddy | Mrs. Gaddy shared that at this time there are no changes to state accountability measures (i.e. EOGs). As of now they will be given in the last ten days of school to all 3rd-5th grade students.  |  |
| Staff Concerns |  | None at this time. |  |
| Parent Concerns |  | None at this time. |  |
| Next Meeting |  | October 28th at 2:15 pm (Virtual) |  |